

**VILLAGE OF HORTONVILLE  
COMMITTEE OF THE WHOLE  
APRIL 6, 2017 MEETING MINUTES**

President Traci Martens called the meeting to order at 5:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Jeanne Bellile, Jack Kuhnke, Jeff Schuh, and Julie Arendt Vanden Heuvel.  
Trustees absent: Peter Olk and Kelly Schleif.

Officials/Staff present: Attorney James Macy.

**Motion to go into Closed Session**

*Motion [Schuh/Arendt Vanden Heuvel] to go into Closed Session under State Statute exception 19.85(1)(f). Unanimous roll call vote, motion carried.*

**Closed Session**

**Committee to return to Open Session**

**Any action on matters discussed in Closed Session**

None.

[Administrator Diane Wessel, Clerk-Treasurer Lynne Mischker, and Director of Public Works entered the meeting at 6:07 p.m.]

**Town of Clayton Sanitary District agreement**

McCrary reviewed changes to the agreement.

Those present noted a sentence was missing and asked about the insurance required of the Village. These items will be fixed and investigated.

**Outagamie County Nutrition Program meal site requirements**

McCrary reported that the ADRC program needs a microwave, some storage space, a small amount of freezer space, daily cleaning of the bathrooms, and a key for the site manager and delivery drivers on permanent loan. McCrary has concerns about staff time for the cleaning and the number of keys needed by the program staff and drivers.

Bonne Planner and Mary Davis-Harts of ADRC clarified some of the program needs.

[Peter Olk entered the meeting at 6:27 p.m.]

**Review of contracts over \$5,000**

There was no time for this item.

**Adjourn**

Martens closed the meeting to go into the Village Board meeting at 6:35 p.m.

Minutes submitted by Lynne Mischker, WCMC, Clerk-Treasurer.