

Chief of Police Village of Hortonville, Wisconsin

The Village of Hortonville is part of the Fox Cities region. The Village is located in Outagamie County approximately 10 miles west of Appleton, Wisconsin. Hortonville is a safe community with a 2010 population of 2711. The area offers an excellent quality of life with an active community vibe, great schools, recreation opportunities, and shopping. The Village is in the Hortonville Area School District which includes K-12 plus 4 year old kindergarten and Fox West Academy Charter School. The Village includes a downtown, industrial park, and retail park with expanding business and industry.

The Village of Hortonville is seeking Chief of Police candidates with progressive leadership and command training with a minimum of ten years of experience as a law enforcement officer, with 5 years supervisory or administrative experience in upper management positions in a law enforcement or a related field. A Bachelor's Degree in law enforcement or a related field. Strong leadership and communication skills; experience in police operations/supervision, budgeting and personnel management; understanding of community policing, grant administration and crime prevention/intervention strategies; and experience in labor relations. Send resume to Administrator, PO Box 99 Hortonville, WI 54944 or email admin@vohortonville.com Deadline: August 4, 2017 3:00 p.m.

Benefits: The Village of Hortonville offers a comprehensive benefit package that includes: Wisconsin Retirement fund; deferred compensation; paid vacation, sick, and holiday leave; dental, health, and life insurance; and clothing allowance.

Starting salary: DOQ

Appointment by Police and Fire Review Committee subject to approval by the Village Board.

Selection process includes oral interviews, psychological profile, medical examination, drug screening, and background investigation.

CHIEF OF POLICE – FULL TIME HORTONVILLE POLICE DEPARTMENT – HORTONVILLE, WI

The Chief of Police is designated as the Executive Officer of the Village of Hortonville Police Department. The Chief is accountable directly to the Village Police and Fire Commission and Village Board. The Chief of Police will plan, direct, and review the activities and operations of the Police Department. The Chief of Police will coordinate assigned activities with the Village Board, Fire Chief, and other Village departments and outside agencies. The Chief will maintain high visibility in the community with patrol duties. This is a working position responsible for both administrative and patrolling duties.

Essential Duties and Responsibilities: All behaviors must comply with the Hortonville Police Department Code of Ethics and Village of Hortonville Personnel Manual. Provide timely, accurate and thorough performance reviews for Hortonville Police Department employees. Plans and implements police department goals and objectives. Assumes management responsibility for all police department services and activities, including enforcement of laws, statutes, and ordinances, crime prevention, criminal investigation, emergency communications, and other related law enforcement activities. Develops and presents the department budget to the Village Board and maintains the budget throughout the year. Delegates work assignments, projects, and programs; monitors work flow; and reviews and evaluates work products, methods, and procedures. Oversees establishment, planning, and supervision of police training. Oversees daily duties of police officers. Works with outside agencies and other departments related to police department programs, policies, and activities; and to negotiate and resolve sensitive issues. Attends civic, professional, service, and community group meetings to establish favorable public relations. Performs all regular patrol officer duties as necessary. Responsible for looking for ways to reduce costs and improve efficiency.

Qualifications: U.S. Citizen, no extensive legal history, no felony convictions, no domestic abuse convictions or charges pending.

Education: Bachelor's Degree in Police Science or related field.

Experience: Minimum experience of 10 years as a full time law enforcement officer, five served in a supervisory capacity.

Licenses and Certifications: Valid Wisconsin driver's license with a good driving record. Certified police officer.

Physical Requirements/Work Environment: Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Salary Exempt wage based on not less than 2080 hours per year. One year probationary period with quarterly reviews for the first year, then annually after probationary period.

The Village of Hortonville is an Equal Opportunity Employer. In compliance with the American Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.