
531 N. Nash Street
P.O. Box 99
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REQUEST FOR BIDS
CONCRETE & BUILDING CONSTRUCTION
521 W. Cedar St.



Date Issued: August 22, 2019
Date Due: September 19, 2019

REQUEST FOR BIDS - ANNOUNCEMENT

Concrete & Building Construction

Village of Hortonville

The Village of Hortonville, Wisconsin is requesting bids for concrete flatwork and construction of a wood-framed, metal clad 40' x 80' cold storage building. Bids will be received by the Village of Hortonville, 531 N. Nash St., Hortonville, WI 54944 until 2:00 p.m. CDT, September 19, 2019.

Firms responding to this Request for Proposal (RFP) need only submit one (1) hard copy to:

Village of Hortonville
531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944
Attn: Village Administrator
RE: Village Storage Shed

The Village of Hortonville is located in western Outagamie County, Wisconsin and maintains 14.27 miles of streets and alleys, 13.5 miles of sanitary sewers, 3 lift stations, and 17.45 miles of water mains, 173 hydrants, 1,278 meters, a WPDES licensed 0.8 mgd WWTF, an elevated water storage tank, two municipal wells, and seven park-related facilities, including a fishing pier and boat landing, an outlet flume at Black Otter Lake, street lights, sidewalks, etc. The Village has an estimated population of 2711 residing in a 3.3 square mile area. The Village intends to continue providing the above services. The Village strives for a high level of commitment to quality customer service. In procuring the services described in this Request for Proposal (RFP), the Village is seeking a professional concrete and construction contractor committed to high quality public service.

1. SCOPE OF WORK

Project Description:

The Village of Hortonville is issuing this Request for Proposals (RFP), soliciting quotations from qualified firms for forming and pouring of a concrete base and construction of a 40' x 80' foot storage facility located at 521 West Cedar Street in Hortonville, WI.

2. PROVISIONS: The Village will assume the role of general contractor

- A. The other contractors shall provide all materials, tools, machinery, pedestrian control devices, labor and supervision necessary for the construction work on the above property.
- B. The Village will complete the initial preparation of the proposed site, including leveling and supplying base aggregate for compaction.

- C. Any electrical, lighting, plumbing, (other than floor drains), and garage doors will be provided by others.
- D. Concrete construction is to include labor, aggregate, excavation, and materials to produce a 40' x 80' concrete slab with the following standards:
- a. 12" thick x 18" thick grade beam covered by a 5 inch thick slab. ½ inch rebar placed two feet on center through-out the slab, and every 6 inches through-out grade beam. 1 floor drain centered in each half of the project. (2 total). Plumbing and components for drains to be supplied by contractor. Plumbing materials outside 40' x 80' supplied by village. Concrete is to be tapered for drains and garage door openings. Concrete finish shall be that of polished. Saw cuts shall be in 10 foot x 10 foot sections.
- E. Building construction is to include labor and any mechanized machinery to produce the following:
- a. 40' x 80' stick framed building with 12' foot side walls, 2 external service doors and no windows. 2 x 6 outside wall construction, OSB roof deck, synthetic ice and water membrane and OSB walls, steel exposed fastener roof and siding with 2' eve overhang and 1' gable overhang. Vented soffit and ridge. 2 x 4 framed center wall to be sheeted with OSB containing 1 internal pass-through door.
 - b. Materials will be purchased by the Village. **This is to be a labor only proposal.**

3. SCHEDULE

- Issue Request for Bids (RFP) 8/22/2019
- Deadline for receipt of written questions and requests for addenda 9/12/2019
- Proposals Due – 2:00 pm Central Time 9/19/2019
- Tentative notice to proceed 9/23/2019

Contractor is expected to have concrete completed by 11/1/19 and building construction completed by 12/1/19. Penalty of \$1,000.00 per day stipend if time frames are not met by contractor.

4. GENERAL PROPOSAL CONDITIONS

- A. Responses to the RFB shall be made according to the instructions contained herein. Failure to adhere to instructions may be cause for rejection of any proposal.
- B. Bidders understand and agree that submission of a bid will constitute acknowledgment and acceptance of, and willingness to comply with, all the terms, conditions, and criteria contained in this RFB, except as otherwise specified in the bid proposal.

- C. False, misleading, incomplete, or unresponsive statements in connection with a proposal may be sufficient cause for rejection of the proposal. The evaluation and determination of the fulfillment of the above requirement will be Village responsibility, and its judgment shall be final.
- D. Bid proposals shall provide a straightforward, concise delineation of the proposer's capability to satisfy the requirements of the RFB. Each proposal shall be submitted in the requested format and provide all pertinent information, including but not limited to information relating to capability, and experience, and other information as specified in this RFB.

5. SUBMISSION OF BIDS

- A. Bid proposals in response to this RFB shall be considered received at the time actually received by the addressee. All proposals and other communications should be addressed to the Village as follows:

Village of Hortonville
531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944
Attn: Village Administrator
admin@vohortonville.com
RE: RFP Village Storage Shed

- B. Written proposals must be received by the Village at its office address listed by 2:00 pm, Central Time, September 19, 2019.
- C. Proposals received after this specified date and time shall be considered late and shall not be considered for evaluation.
- D. Each proposal shall be in the form specified in this RFB, and in a sealed envelope with outside markings stating: Village Storage Shed.

6. REQUIRED ELEMENTS OF PROPOSALS

- A. Each proposer shall submit the name and address of their organization; and the name, address and telephone number of the contact person who will be authorized to make representations for the organization.
- B. Proposed Work Plan/Schedule.
- C. Indemnity and Insurance. The contactor awarded the project shall provide the Village of Hortonville proof of insurance that holds the Village, its elected and appointed officials, and its employees harmless from claims, suits, liens, and judgments of the contractor's employees or equipment used for the project. In addition, liability insurance coverage

shall be provided to protect the firm from: Claims under worker's compensation; Claims for damages due to bodily injury including personal injury, sickness, or disease, or death of any of firm's employees or of any person other than its employees; Claims for destruction of tangible property including loss of use resulting therefrom; and, Claims arising out of the performance of professional services caused by errors, omission, or negligent acts for which the firm is legally liable. Proof of insurance shall be provided prior to demolition.

7. CANCELLATION OF REQUEST FOR PROPOSALS

The Village of Hortonville reserves the right in its discretion to cancel this RFB in whole or in part.

8. BID REJECTION

Village reserves the right to accept or reject any and all bid proposals submitted in response to the RFB, or refuse to enter into any contract resulting from any proposal submitted, without expense to Village.

9. BID WITHDRAWAL

Bids will be evaluated promptly after opening and a bid tabulation summary will be provided upon request. Bid results will not be given over the telephone. No bid may be withdrawn for a period of thirty (30) calendar days after the bid opening date.

10. AWARD

Award of bid shall be made to the lowest responsible bidder meeting the specifications set forth herein. In addition to the quoted price, the following criteria may be used in the award: past experience, and service provided by the proposer, quality of work and other factors deemed relevant by the Village.