

**September 10, 2019**

**Library Board of Trustees Meeting Agenda**

**4:00pm** – Convenes in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer
- II. Roll Call
- III. Approve minutes from August 13, 2019 Library Board of Trustees Meeting
- IV. Agenda changes (to change the position of an item already on the agenda)
- V. Public comment
- VI. Director's report (provided by Library Director)
  - a. Statistics
    - i. New Patrons
    - ii. Circulation
  - b. Programming
  - c. Personnel
  - d. YTD Budget & Intake
- VII. Ad Hoc Finance Committee Report
- VIII. 2020 Library Closed Dates
- IX. Trustee Essentials review
  - a. Essentials #21 & #22
- X. Payment of Bills/Vouchers
- XI. Friends of the Library update
- XII. Future meeting dates
  - a. October 01, 2019- 4:00pm
- XIII. Items to add for future agendas
  - a. Trustee Essentials- September
    - i. Essentials #23, #24
  - b. 2020 Budget Review & Approval
- XIV. Motion to adjourn

Posted by: Alexandra Krause, Hortonville Public Library Director  
09/06/19